

**Job Description**  
**St. John's Episcopal Church**  
**Columbia, South Carolina**  
**2026**

**Director of Family Ministries**

**Start Date:** July 1, 2026

**Reports to:** The Rev. Nicholas Beasley, Rector

**Commitment:** Full-time; applicants seeking part-time status will be considered as well.

**Annual Salary:** Commensurate with experience

**Benefits:** Health insurance, retirement program, vacation and sick leave, funds and time for continuing education

**Purpose**

The Director of Family Ministries leads a church-wide effort to foster Christian faith and discipleship in the children and youth of St. John's. The DFM works with church leaders to create mature disciples of Christ, with Biblical knowledge, practices of prayer and worship, and a desire to love and serve their neighbors in Jesus's name. The DFM is the primary children's minister for the church, resourcing programs from infancy to grade 5. He or she collaborates with and supervises the Youth Minister, who guides youth programs for grades 6-12. Our children's and youth ministry is strong and is finding firmer foundations in a year-long Ministry Architects planning process.

**Specific Areas of Responsibility**

To direct, manage, and nurture ministries at St. John's, including spiritual formation, pastoral care, and discipleship, for children and youth from infancy to grade 12, to include

- Nursery, overseeing paid nursery workers and volunteers, who care for infants and toddlers during Sunday School, Sunday worship services, and special events
- Sunday School, from Little Lambs (3s and 4s) through High School, teacher recruitment and training, curriculum development, classroom preparation
- Children's Chapel, a worship experience for younger children during the Liturgy of the Word, leader recruitment and training and resources
- Vacation Bible School, usually a week in June
- Special events for children: Feast of Lights, Easter Egg Hunt, Trunk or Treat, Kanuga retreat, and others
- Wednesday evening children's program (5-6 week blocks in the fall and spring)
- Age-appropriate mission and service opportunities for children
- Family Ministries budget and spending
- Weekly staff meetings and other training and retreat days

- Manager of Safe Church policies and compliance
- All accomplished in partnership with the Children's and Youth Formation Committee, recruiting, training, and supporting family ministry volunteers, teachers, and advisors.

**Qualifications and Skills:**

- A love of Jesus Christ and his Church, a desire to be part of the community at St. John's
- Interpersonal skills with children and adults; relational orientation and emotional intelligence
- Bachelor's degree, preferably in areas of ministry, childhood education, human development, or related disciplines; Master's level work in a similar discipline is desirable.
- Experience working with family ministries in a church or with ministry partners such as camps and conference centers, diocesan leadership, etc.; or experience in educating children and adolescents; or ministry and management experience in related field
- Core skills including administrative and organizational talents, creativity, adaptability, and a gift for relationship-building with an emphasis on empowering and equipping volunteers for ministry
- Demonstration of experience and enjoyment working with all ages of children and teenagers, and their families
- Proficiency with Microsoft Office, Google apps, etc.; and effective and responsible communication in person, by telephone, in writing, email, texting and various forms of social media
- Familiarity with and supporting the ministry and teaching of the Episcopal Church and the Vision and Mission Statements of St. John's
- Must pass background check and participate in Safe Church certification through the Diocese of Upper South Carolina

Work Week: Weekend and evening work are part of this ministry position. A comp time policy is in place to allow for some weekday flexibility.

To Apply: Submit letter of interest, resume, and references to the Rev. Nicholas Beasley at [nmb@stjohnscolumbia.org](mailto:nmb@stjohnscolumbia.org).